Job Vacancy: Human Rights Trainee (full-time)

ENNHRI is looking for a Human Rights Trainee to become a member of its team for six months, starting from August 2020.

ENNHRI is the European Network of National Human Rights Institutions. We bring together over 40 National Human Rights Institutions (NHRIs) across Europe to enhance the promotion and protection of human rights in the region. Our network provides a platform for collaboration and solidarity in addressing human rights challenges and a common voice for NHRIs at the European level.

At ENNHRI, we work to:

- Strengthen NHRIs by facilitating the exchange of information and good practices and organising capacity-building activities
- Support NHRIs with their compliance with the UN Paris Principles during their establishment, accreditation and when they come under threat
- Connect NHRIs to European institutions by facilitating their engagement with regional mechanisms, raising their visibility and intervening on regional legal and policy developments

We are an international not-for-profit association under Belgian law with a Permanent Secretariat based in Brussels.

We are looking for a Human Rights Trainee to become a member of our team for six months, starting from August. The candidate will play an important role in ENNHRI’s daily work and will be a part of our Human Rights Policy team.

To apply, please fill out the application form and attach your CV in PDF format.
Deadline: 1 June 23:59 CEST

Main duties and tasks

- Providing support to ENNHRI’s thematic work, such as on rule of law, human rights defenders and economic and social rights;
- Assisting with the organisation of in-person meetings, seminars, ENNHRI Annual Conference and web-meetings and webinars focusing on rule of law and economic and social rights;
• Conducting background research; drafting of papers, reports and other written materials; collecting, compiling and analysing information;
• Monitoring relevant European developments in the area of rule of law and economic and social rights; policy and advocacy work in the field of human rights in Europe;
• Providing support in engaging with ENNHRI partners from the Council of Europe, EU Agency for Fundamental Rights, the UN and civil society;
• Representing ENNHRI and attending meetings/ web-meetings with NHRIs and a wide range of European actors;
• Drafting content for newsletters, website and social media;
• General administrative tasks including contact and database management, information requests and other membership-related activities.

Required criteria

• A first experience or sound knowledge related to human rights in Europe;
• Excellent research and drafting skills: experience conducting research on human rights and drafting articles, reports, statements, etc.
• Knowledge of or experience working with the European human rights and policy framework;
• Sound knowledge of human rights law;
• Experience organising meetings, events, web-meetings and webinars;
• Good knowledge of NHRIs and their work in Europe;
• Professional working level of English;
• Excellent communication and interpersonal skills;
• Excellent organisational skills;
• Ability to work both in a team and on own initiative.

Desirable criteria

• Experience or sound knowledge about rule of law, human rights defenders and economic and social rights;
• Experience organising engaging web-meetings and webinars;
• Experience working with NHRIs;
• Experience working for a membership organisation;
• Experience working in an international environment;
• Additional language skills.
Terms of traineeship

The traineeship will be offered for 6 months, starting from August 2020. The traineeship is full time and will be carried out at ENNHRI’s Secretariat office in Brussels. In case strict measures to limit spread of COVID-19 remain in place, the successful candidate may be asked to telework. If so, ENNHRI will provide appropriate support to adapt to the circumstances. ENNHRI will provide the candidate with a Belgian traineeship contract (“Convention d’immersion professionnelle”) with a remuneration of €1300 per month.